

## OVERVIEW: MSCA BOARD OF MANAGERS

### Purpose

The MSCA Board of Managers serves to promote best practices within the mechanical service industry by taking a holistic view of the industry, including company size and geography, to improve the overall performance and competitiveness of mechanical service contractors. They review what the other MSCA committees are doing, and will use that to help direct the course of MSCA resources for members. The committee supports the growth and success of mechanical service contractors through the development and dissemination of these practices to help member contractors operate more efficiently and effectively, better serve their customers, and increase profitability.

### Structure & Leadership

The committee is led by the Board of Managers Chair and member involvement is overseen by an MCAA Staff Liaison Teresa Pezzi.

### Expectations & Responsibilities

Committee members are expected to:

- Measure and review industry KPI's and best practices
- Develop new resources for mechanical service contractors, as well as review existing resources for efficacy and accuracy
- Be a leader in the industry, open to networking and
- Attend the MSCA Annual Education Conference.

Committee member responsibilities are broadly described below.

- Serve in an advisory role to guide the committee.
- Expresses ideas and provide input.
- Actively participates in meetings contributing to the discussion, brainstorming and sharing innovative ideas.
- Reviews material and provide input for improvement.

## **Terms & Time Commitments**

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*Note: Volunteers on all national committees are technically appointed annually, for a single one-year term. Renewal each year is contingent upon MCAA Executive Committee review and approval. Term durations described below are committee leadership's recommendation to the Executive Committee.*

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- Three (3) year term with a possible second three (3) year term based on recommendation of Chair and Staff Liaison to the Executive Committee. If you serve as an executive officer, then that can be an additional three (3) years.
- One meeting per year in person, plus additional virtual meetings as needed. Attend the annual MSCA Education Conference.

### **MCAA Reimbursement Policy:**

1. Unless otherwise stated, MCAA reimburses expenses for committee members only, partners, spouses and other family members are not covered.
2. Private Auto – IRS approved rate plus parking and tolls.
3. Taxis/Uber – cost from home or office to airport, airport to hotel or meeting location and return.
4. Auto Rental – may be used when cost effective.
5. Airfare – Round trip, non-refundable, 21-day advance purchase (if possible) coach airfare including baggage fees. If purchasing upgraded airfare, please document the cost of the coach fare for that trip to provide reimbursement for the coach portion.
6. Lodging – Room rate plus tax for the designated duration of the meeting. The number of nights allowed will be clearly conveyed by the staff liaison. If the meeting is in conjunction with an MCAA event or conference, the rooms may or may not be reimbursable. The staff liaison will communicate what is covered. Travel considerations for extenuating travel circumstances will be considered on a case by case basis.
7. Meals – During trip and travel if not provided by MCAA.
8. Tips – Bellman, skycap, maid, etc.

### **Antitrust:**

All MCAA Committees are committed to fostering an open, competitive market, adhering to all anti-trust laws and regulations. As members, we pledge to avoid any actions or discussions that may infringe upon these principles, including but not limited to discussions about price fixing, bid rigging, market allocation, or any other conduct that could potentially restrict competition. Our interactions, both within the committee and externally, will be transparent, fair, and promote healthy competition. We recognize that any breach of these anti-trust policies could result in severe legal and reputational consequences for both the individual, the committee and MCAA as a whole.