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To: U.S. Local Union Education Funds/JATCs
Date: October 23, 2023
Re: 2024 MCAA Safety Directors' Conference Grant

The International Training Fund's (ITF) Board of Trustees has approved a special grant for all eligible U.S. local union education funds. The ITF will grant \$5,500 for the first 40 individuals who wish to attend the 2024 MCAA Safety Directors' Conference from January 16-18 in Tucson, Arizona. The purpose of the grant is to learn firsthand about world-class safety and health education issues in the mechanical construction and service industries and to demonstrate that we are working together with our industry partners with the common goal of safety in the piping industry.

This grant is available for only one attendee per local union education fund. To be eligible for the grant, the following conditions must be met:

1. The attendee must attend all three days of the conference.
2. **The attendee must provide proof of a current OSHA 500 credential.**

Grant requests are now being accepted. The training director/coordinator will need to log into <https://itf.uanet.org> and start a new grant request. Once you complete the request module (survey, purpose, etc.), a second module for request options will display. Select Add Catalog Items, and then scroll down to choose SAFE20 MCAA Safety Conference Grant. You'll enter in (1) quantity, and then upload the required proof of the attendees current OSHA 500 credential. Add the item and then you can submit the grant!

Once the grant is submitted, it **will be the responsibility of the attendee to register with the MCAA and make hotel and travel arrangements.** To register for the conference and secure their hotel reservation, please have them go to <https://mcaaevents.org/safety-conference/> and start the registration process. The MCAA does have a new registration system, and they will be prompted to log in to register. Please have them either (a) enter their username and password, (b) select forgot password, or (c) create a new user. Once the registration is completed, they will receive a confirmation email that will have a link to book their hotel.

Following the completion of the MCAA Safety Directors' Conference, attendance will be verified, and the grant will be approved. The grant will be made payable to the local union education's fund.

The total grant per attendee will be \$5,500 and includes the conference registration cost of \$895.00. The grant is intended to cover 40 hours of wages and all travel related costs to attend the conference. Any unspent funds may be used by the local union education fund for other training program initiatives.

If you have any questions, please contact Jocelyn Crowder, Fund Administrator, at JocelynC@uanet.org or by phone at 410-269-2000 ext. 4010.