

## OVERVIEW: GOVERNMENT AFFAIRS & POLITICAL ACTION COMMITTEES

### Purpose

MCAA's Government Affairs and Political Action Committees are separate and work in close collaboration to fully support and advance the national association's overall purpose of continuously improving conditions for the benefit of the mechanical construction and service industry overall. The Government Affairs Committee advances that singular goal by pursuing and maintaining an effective and vigorous national industry public policy advocacy program at all levels of the Federal legislative and regulatory policy system. The MCAA Political Action Committee is chaired by the Chairman of the Government Affairs Committee and maintains the PAC administration and executes the committee's directives relative to non-partisan political contributions at the Federal legislative level (not Presidential campaigns) to maintain constructive relations with key federal Congressional candidates and lawmakers to effectively advance the associations' Federal public policy aims and objectives. (The MCAA PAC is a multicandidate PAC registered with the Federal Election Committee and is administered by the MCAA PAC Secretary, who is solely responsible to FEC for all matters of national PAC compliance). The Government Affairs Committees aims and objectives are developed, marshalled and deployed by committee member involvement in Federal legislative and regulatory affairs programs and industry coalitions in their home local association affiliates and in their region of the country with the aim of developing strong home district grassroots recognition with candidates and lawmakers in home districts across the country.

### Structure & Leadership

The Government Affairs Committee is led by the chair who also directs staff to execute committee policy in the administration of the Political Action Committee. The chair is supported in both those roles by committee staff.

### Expectations & Responsibilities

Committee members are expected to:

- Continuously provide and share industry expertise and input to the chair on a regular and ad hoc basis as Federal legislative and regulatory policy developments dictate.
- Promote committee policy aims and objectives by active participation in a broad range of industry forums in their region and home local affiliate coalitions and in legislative and regulatory policy forums (with Federal candidates and officeholders and with local industry coalitions), at their local level in their region.
- Continuously and vigorously promote MCAA PAC contributions among MCAA members in their local affiliates and other local affiliates in their region of the country, and actively engage in political forums with Federal lawmakers in their region.
- Provide expertise and support and professional contacts and support as requested by the Chair on an ad hoc basis and as policy developments warrant. (For example, accounting professional contacts to support industry policy development outside contractors' sphere of expertise.)

## **Terms & Time Commitments**

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*Note: Volunteers on all national committees are technically appointed annually, for a single one-year term. Renewal each year is contingent upon MCAA Executive Committee review and approval. Term durations described below are committee leadership's recommendation to the Executive Committee.*

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- Three-year term, with renewal at the discretion of the Chair as dictated by special circumstances. (For example, a member with a unique relation with key policy maker could support renewals of indefinite duration.)
- Usually, two meetings per year. One meeting in conjunction with the annual legislative conference in Dc and usually one other in DC later in the year. There is a possibility of ad hoc meetings in DC or in home districts at the call of the Chair as issue developments dictate.

### **MCAA Reimbursement Policy:**

1. Unless otherwise stated, MCAA reimburses expenses for committee members only, partners, spouses and other family members are not covered.
2. Private Auto – IRS approved rate plus parking and tolls.
3. Taxis/Uber – cost from home or office to airport, airport to hotel or meeting location and return.
4. Auto Rental – may be used when cost effective.
5. Airfare – Round trip, non-refundable, 21-day advance purchase (if possible) coach airfare including baggage fees. If purchasing upgraded airfare, please document the cost of the coach fare for that trip to provide reimbursement for the coach portion.
6. Lodging – Room rate plus tax for the designated duration of the meeting. The number of nights allowed will be clearly conveyed by the staff liaison. If the meeting is in conjunction with an MCAA event or conference, the rooms may or may not be reimbursable. The staff liaison will communicate what is covered. Travel considerations for extenuating travel circumstances will be considered on a case by case basis.
7. Meals – During trip and travel if not provided by MCAA.
8. Tips – Bellman, skycap, maid, etc.

### **Antitrust:**

All MCAA Committees are committed to fostering an open, competitive market, adhering to all anti-trust laws and regulations. As members, we pledge to avoid any actions or discussions that may infringe upon these principles, including but not limited to discussions about price fixing, bid rigging, market allocation, or any other conduct that could potentially restrict competition. Our interactions, both within the committee and externally, will be transparent, fair, and promote healthy competition. We recognize that any breach of these anti-trust policies could result in severe legal and reputational consequences for both the individual, the committee and MCAA as a whole.