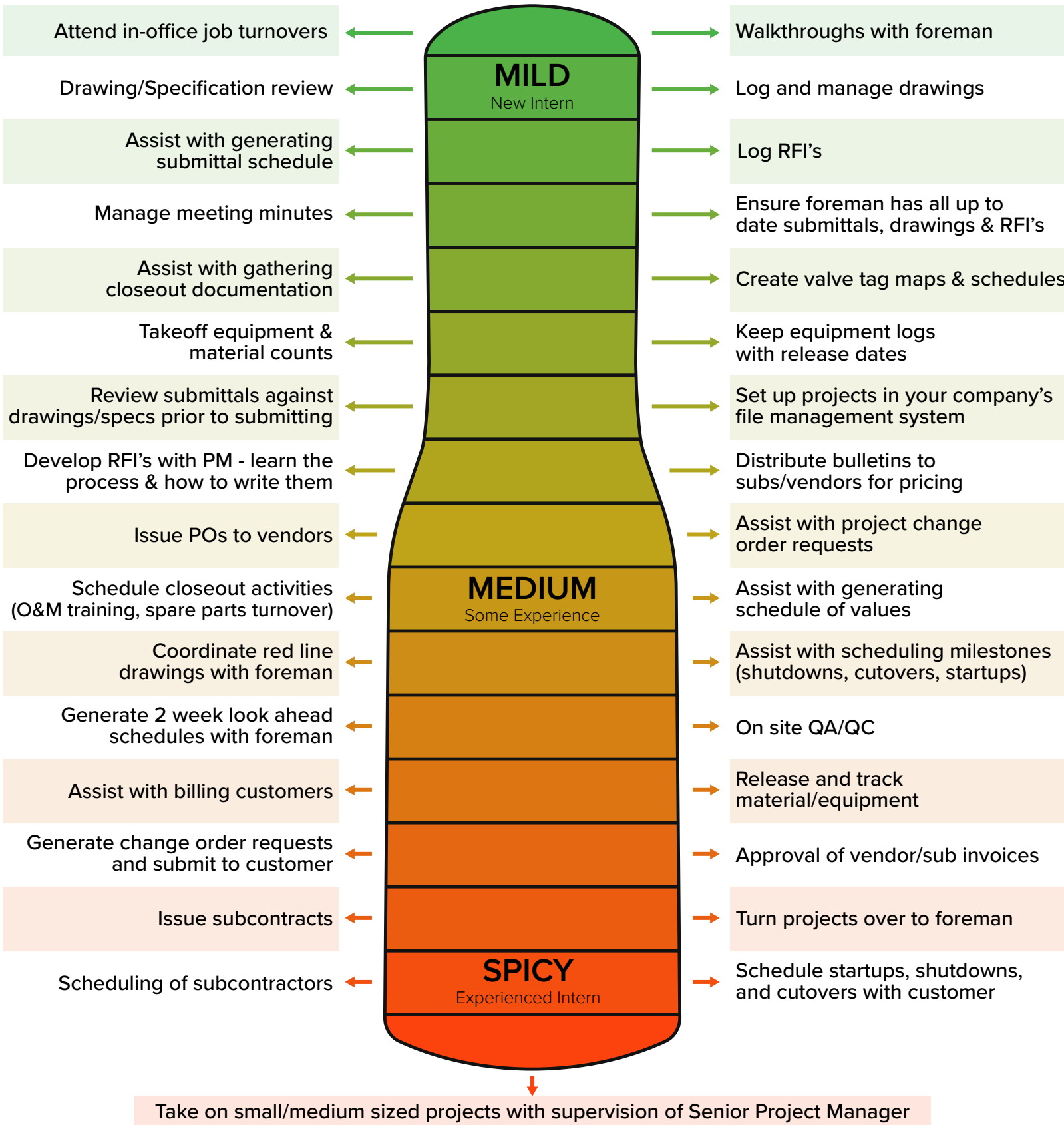
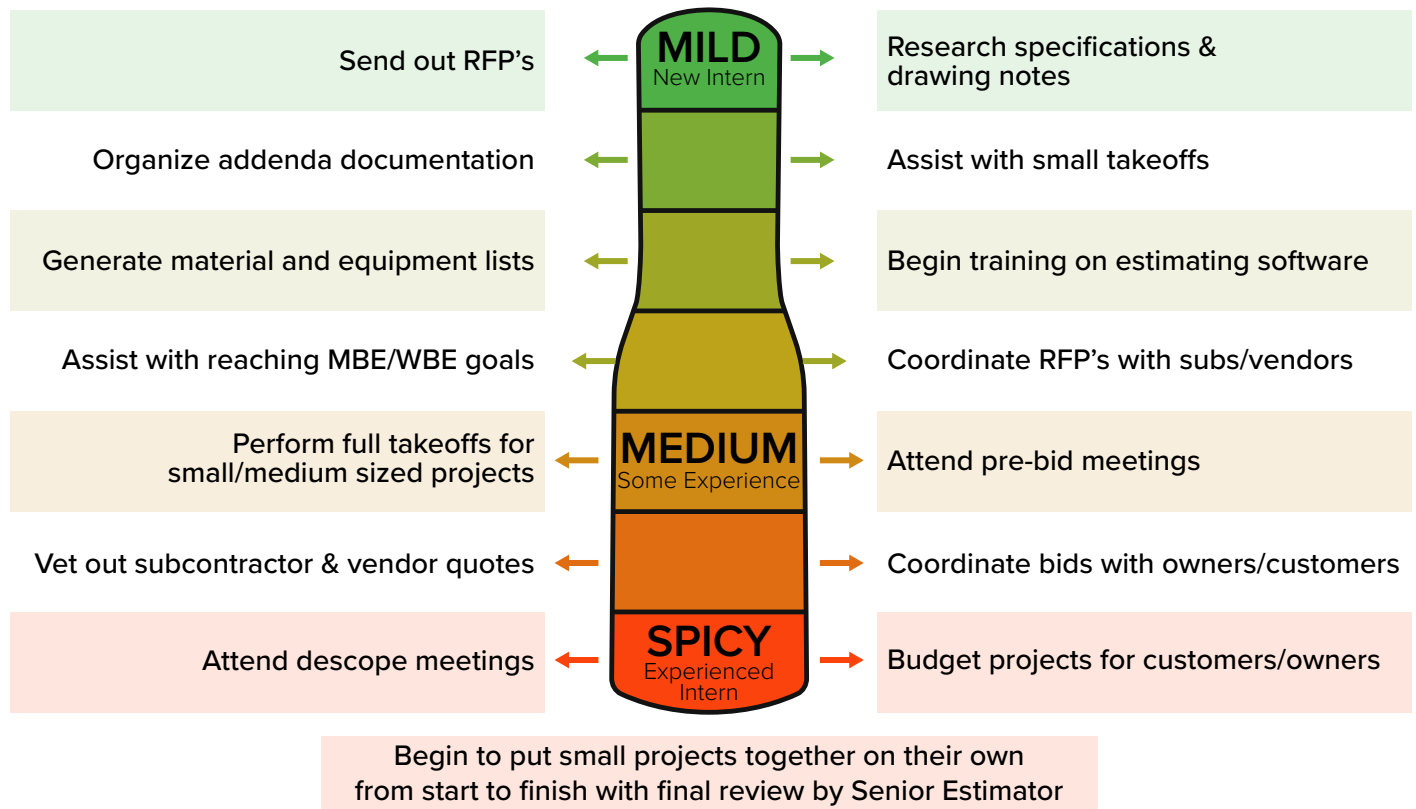


PROJECT MANAGEMENT ROLE



ESTIMATOR ROLE



OTHER ROLES

Additional possible areas in your company to involve an intern



	Fabrication	Service	VDC	Warehouse	Safety
MILD	Spend time with fab department to learn processes	Learn how to generate work orders	Learn what programs are used and a general idea of what they are used for	Organize incoming equipment, tools, and materials & review packing slips	Learn onsite and in-house safety procedures
	Assist with material acquisition and shop organization	Work in the field with a service tech learning and seeing equipment first hand	Assist with VDC/Fab shop coordination, as well as VDC/Field coordination	Identify tools, equipment and materials needed, check for tagging, quantity, quality and prepare for delivery	Develop safety meeting minutes with safety coordinator
SPICY	Coordinate schedule and give clear direction to fab shop and field on what is needed and when	Generate work orders and assist with billing customers	Learn process of drawing, help generate spool sheets. Assist with install drawing tagging	Direct warehouse on what equipment is needed to go onsite and when	Ensure safety procedures are being followed by employees