



Growing and Developing Service Supervisors
 Doubletree by Hilton Seattle Airport
 Seattle, WA
 October 29-30, 2019



Attendee Information

Name _____ Badge Name _____
 Company Name _____ Title _____
 Street Address _____
 City _____ State _____ ZIP Code _____
 Registrant's E-mail _____ Work Phone _____ Fax _____
 E-mail address to send acknowledgement of registration form receipt: _____

Registration Fees

MSCA/MCAA Member	\$925 – 1 st Attendee	
MSCA/MCAA Member	\$850 – 2 nd Attendee	
Non-Member	\$2,000	

MSCA Registration & Housing Policy

Registration fee due at time of registration (all registration based on first-come-first-serve basis – class size limited).

MSCA Cancellation & Refund Policy

No penalty for cancellation 30 days prior to program date. After that date, reimbursement will be dependent on the filling of your vacancy.

Program begins at 7:00 a.m. on Tuesday, October 29
Please plan your arrival accordingly!

Registration Payment

- Check (payable to MSCA) Credit Card*

*Our process for collecting credit cards has changed to enhance the security of your personal information. **Please choose one of the options below:**

- Send a secure web link (this link lets you input your information and send it to MSCA securely; the link will expire within 5 business days) Email _____

- Call me for the information

Name _____ Phone _____ Best Time to Call _____

We accept credit card payments for registrations and hotel reservations.
Your registration and hotel will be confirmed when we receive your payment.

Hotel Registration

Room Type	Room Rate	King Bed	2 Beds
Standard Single/Double	\$164.00		

Arrival Date _____ Departure Date _____

Total Number of People in Room _____ Sharing with _____

Do you have any special hotel requirements? _____

Please contact Sobeida Orantes, MSCA at 800-556-3653 if you require special accommodations to fully participate in this event.

Rooms at the Group Rate Are Subject to Availability

The hotel cut-off date is September 28, 2019. After this date, rates and room types may change. A credit card is required to confirm your reservation but will not be charged until check-in. Reservations cancelled within 72 hours of the arrival day will result in forfeiture of deposit. All rates are subject to a 20 % tax per room per night.

Registration Made Easy:

FAX your completed registration and hotel reservation form to: (240) 238-7261 OR
 Mail to MSCA, 1385 Piccard Drive, Rockville, MD 20850
 Questions or changes?
 E-mail Sobeida Orantes at saorantes@mcaa.org or call 800-556-3653.

For Office Use

Payment: _____
 Database: _____
 Hotel: _____