

**Dispatchers Professional
Development Training Program**
The Westin Detroit Metropolitan Airport
Detroit, MI
September 14–15, 2020



Attendee Information

Name _____ Badge Name _____
 Company Name _____ Title _____
 Street Address _____
 City _____ State _____ ZIP Code _____
 Registrant's E-mail _____ Work Phone _____ Fax _____

E-mail address to send acknowledgement of registration form receipt: _____

Registration Fees

MSCA/MCAA Member	\$925	
Non-Member	\$1,800	

MSCA Registration & Housing Policy
 Registration fee due at time of registration (all registration based on first-come-first-serve basis – class size limited).

MSCA Cancellation & Refund Policy
 No penalty for cancellation 30 days prior to program date. After that date, reimbursement will be dependent on the filling of your vacancy.

**Program begins at 7:30 a.m. on Monday, September 14.
Please plan your arrival accordingly!**

Registration Payment

Check (payable to MSCA) Credit Card*

*Our process for collecting credit cards has changed to enhance the security of your personal information. **Please choose one of the options below:**

Send a secure web link (this link lets you input your information and send it to MSCA securely; the link will expire within 5 business days)
 Email _____

Call me for the information

Name _____ Phone _____ Best Time to Call _____

**We accept credit card payments for registrations and hotel reservations.
Your registration and hotel will be confirmed when we receive your payment.**

Hotel Registration

Room Type	Room Rate	King Bed	2 Beds
Standard Single/Double	\$179.00		

Arrival Date _____ Departure _____

Total Number of People in Room _____ Date Sharing _____

Do you have any special hotel requirements? _____ with _____

Please contact Sobeida Orantes, MSCA at 800-556-3653 if you require special accommodations to fully participate in this event.

Rooms at the Group Rate Are Subject to Availability. **The hotel cut-off date is August 20, 2020.** After this date, rates and room types may change. A credit card is required to confirm your reservation but will not be charged until check in. Reservations canceled within 24 hours of the day of arrival will result in charge of one night's stay. All rates are subject to a 15% tax per room per night.

Registration Made Easy:
 FAX your completed registration and hotel reservation forms to: 240-238-7261
 OR Mail to MSCA, 1385 Piccard Drive, Rockville, MD 20850
 Questions or changes?
 E-mail Sobeida Orantes at saorantes@mcaa.org or call 800-556-3653

For Office Use
 Payment: _____
 Database: _____
 Hotel: _____